

Dr. Tammy J. Panner  
Dr. Joanna L. Wen

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**General and Behavioral Optometrists**

**7771 Ashton Avenue, Manassas, VA 20109 703-361-8284**

Regular attendance during Vision Therapy is essential for patient success. Inconsistent attendance slows progress and lessens the benefits from Vision Therapy.

Since we are reserving time especially for you and are scheduling a Doctor and/or Therapist during this time, we require 24-hours' notice be given to receive an excused absence. When an absence is excused, a make-up session will be offered. Scheduling make-up visits is your responsibility and must be done within the period allocated for your series. We will make every effort to schedule convenient times for your make-up session, but we will not be able to add on sessions to the end of your series. If more than 2 consecutive sessions are missed without notification to the office, your chosen appointment time will no longer be reserved.

We are unable to bill your insurance company for missed sessions. Unless 24-hours' notice is given and the session is made up, you will be personally responsible for payment for any missed visits.

If an exception to any part of this policy is ever made, it will be only at this office's discretion.